

Indian Institute of Technology Kanpur

Form for Shifting/Swapping of courses under Bachelors-Masters (Dual Degree) Programme

Dated: ____/____/____

The Chairperson, SUGC
IIT Kanpur

Sub: Request for Shifting/Swapping of courses between UG and PG part of the Dual Degree Programme

Sir,

I wish to swap the following courses between UG and PG part of my Dual Degree Programme which will help me to improve the CPI. The details are as follows:

UG Roll No.	PG Roll No.
UG Department:	PG Department:
Name of the Student:	

I wish to shift/swap following courses* **from UG Part to PG Part** of my Programme:

Sl. No.	Semester	Course No.	Grade obtained
1.			
2.			
3.			
4.			
5.			
6.			

I wish to shift/swap following courses* **from PG Part to UG Part** of my Programme:

Sl. No.	Semester	Course No.	Grade obtained
1.			
2.			
3.			
4.			
5.			
6.			

**Applicable only for the courses in which grade has been awarded. (Refer to Clause 10.2.3 Para vi of the UG Manual)*

Undertaking

*I understand that according to Clause 10.2.3 of the UG Manual, **the Shifting/Swapping of the completed courses between UG and PG parts is permitted only once during the Dual Degree Programme.** Henceforth, it will be my responsibility to take utmost care while shifting/swapping of the courses and to register for the course(s) appropriately in UG and PG roll numbers during the remaining semesters of the Programme to fulfil the credit requirements of both parts of my Dual Degree Programme, as per the prescribed course template.*

*I will therefore, **not make any request for second time shifting/swapping of the course(s)** between UG and PG part for completion of the course work for graduating requirements.*

Based on the above cited conditions, I request you to kindly allow me to shift/swap my courses as requested above.

Sincerely,

Signature of the Student
Mobile No.

Recommendation of the DUGC Convener