



INDIAN INSTITUTE OF TECHNOLOGY KANPUR
Office of the Dean of Infrastructure & Planning

DOIP:
105S

Work Commencement -Information on Performance Guarantee /Security Deposit

(This form should be filled by EIC(IWD) and submitted to DOIP when the PG is submitted by the contractor)

Name of the Work																				
Request Number*																				

Details of Performance Guarantee

Name of the lowest tenderer				
Tendered Amount				
Performance Guarantee (PG) Percentage				
PG amount worked out for the contract				
Validity period of PG				
Prescribed time limit in Schedule F for submission of PG				
Actual Date of submission of PG				
Form of submission of PG	Cash <input type="checkbox"/>	Deposit at call receipt <input type="checkbox"/>	Banker's cheque of any scheduled bank <input type="checkbox"/>	Demand Draft of any scheduled bank <input type="checkbox"/>
	Pay order of any scheduled bank <input type="checkbox"/>	Government Securities <input type="checkbox"/>	Fixed Deposit Receipts <input type="checkbox"/>	Guarantee Bonds <input type="checkbox"/>
Details of accepting authority				
Details of the Staff in charge of the safe custody of the Documents/ Money				

Details of Security Deposit

Security Deposit (SD) Percentage					
SD worked out for the contract					
Validity period of SD					
Method of collection of SD	Deduction from RA &FA <input type="checkbox"/>	Deduction from FA <input type="checkbox"/>	Fixed Deposit Receipt <input type="checkbox"/>	Cash <input type="checkbox"/>	Government securities <input type="checkbox"/>
Details of Accepting authority					
Details of the Staff in charge of the safe custody of the Documents/ Money					

 (Signature of the Accepting Authority)

Date: ____/____/____
 (dd / mm / yyyy)

• For DOIP Office Use

104 N receiving date		Is the PG submission within the prescribed time limit of schedule F? Yes/No	YES	No
		Expected Date	No of days delayed	
Checked Assistant/ Superintendent	Passed			
	Note:			OIC
Recorded	Sent for clarifications	yyy-mm-dd	Clarifications Received	yyy-mm-dd
			Revision Recorded	Sent for further processing
				yyy-mm-dd