

**INDIAN INSTITUTE OF TECHNOLOGY, KANPUR**  
**INSTITUTE WORKS DEPARTMENT**

No.IWD/CO/1509

Dated: 31/03/2022

**Pre-bid Clarifications**

Abstract of queries of intending bidders during the Pre-bid meeting held on 25.03.2022 in the office of the Superintending Engineer, IWD, IIT Kanpur and the clarifications sought are provided as follows:

Name of Work: 1. Horticulture Work for all Hall of Residences in Zone 5 & 11 of IIT Kanpur NIT No. 31/C/D1/2021-22  
2. Horticulture work in Zone I to Zone VI and XI & other places of IIT Kanpur NIT No. 32/C/D1/2021-22  
3. Horticulture work in Zone VII to Zone X of IIT Kanpur NIT No. 33/C/D1/2021-22

Sl. No.	Query	Clarification by IIT Kanpur
1.	Clarification is required for average annual financial turnover	Corrigendum is already issued.
2.	Clarification on minimum number of manpower specified on each contract.	No change is proposed
3.	Bill of Quantities (BOQ) ANNEXURE-3 Miscellaneous Tools and consumables should include the following items: Talwar, Hedge shear, Secatear, Phawda, Kudal, Hard broom with Bambo stick complete, Hose pipe (PVC) pipe for irrigation, water cane 10 litre, Spray machine 16 Litre, Palli (2x2 ) metre), Weeder, Khurpi , Axe, Sprinkler with Stand, Bambo stick Complete for Trimming.	These items are included. The bidder may visit the area to understand the requirements and quote accordingly.
4.	Horticulture Area- Lawn area, park area, Flower beds for seasonal plants, Rose beds, perennial/ permanent shrubs, open spaces area, Grass cutting, Forest area, Pristine area, Potted Plants, Trees, Hedge /edge, group setting of Trees/shrubs.	Mentioned for Hostel areas. For other zones, map along with the estimated manpower as per CPWD maintenance manual are provided. It is desired to maintain all existing open spaces, Parks, lawn and forest areas in these zones as per the CPWD maintenance Manual. The bidder may visit the area to understand the requirements and quote accordingly.
5.	Clarity is required on the following points	The Institute does not mandate uniform. Contractor

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	Uniform cost of workers Gratuity and Bonus to the worker Safety equipment	may provide uniform, safety gears, Bonus etc as per their company policy and quote accordingly.
6.	Clarify is required about the Tractor drivers	Removal of horticulture waste is within the scope of the work. The Institute tractors may be loaned as an equipment free of cost, if required for the purpose.
7.	Clarify is required for no. of Lawnmowers/Brush cutters	The salient features of maintenance are already mentioned in the tender documents. The agency has to estimate accordingly.
8.	No. of working Days in a year not mentioned	Detailed scope of the work is mentioned. You may quote accordingly.
9.	Who will provide Seasonal plant ?	It is desired to use perennial plants as much as possible. However, the seasonal plants/seeds available in the nursery will be provided free of cost.
10.	Clarify is required for the cost of biometric Machine	The biometric attendance machines for thumb impression need to be procured by the concerned contractor.
11.	Clarify is required for drip irrigation	Environment friendly water usage is envisioned and accordingly, the cost has been included in the estimate.
12.	Clarify is required for contractor's profit % in the estimated amount	The selection method for the service contract is LCS including both technical and financial proposal (Clause No: 5 and sub clauses). Quotes may include necessary margins to meet the expected standards based on the detailed plan presented during the technical bid. Itemized Activity schedule and expected achievable horticulture standards are provided.
13.	Clarify is required for cost of petrol/diesel in rainy season and cutting of tall and dangerous trees	Quotes may include necessary margins to meet the expected cost.
14.	Clarify is required about the TERMS OF PAYMENT	The payment will be processed as per the GOI norms after the submission of the bills with all required documents. The bills should be submitted on time.
15.	TERMS AND CONDITIONS Para 49.0	No change is proposed
16.	Job description of Head Mali is not mentioned in tender document.	The scope of the work and expected deliverables are provided.
17.	Clarify is required about tender fee	Corrigendum is already issued for revised tender fees.  Yes. The tender fee as well as EMD are waived for

		MSME/Udyam/Startup companies
18.	Can solvency certificate be reduced?	No change is proposed
19.	Clarification on GST issues is required	Corrigendum is already issued.
20.	Can long term experience in the Institute for similar work be given preference ?	No change is proposed
21.	Can the time for deposit of performance guarantee be increased to one month from 15 days.	No change is proposed

  
Superintending Engineer